

**Traineeship Certificate** by the Receiving Organisation/Enterprise

<b>Name of the trainee:</b>
<b>Name of the Receiving Organisation/Enterprise:</b>
<b>Sector of the Receiving Organisation/Enterprise:</b>
<b>Address of the Receiving Organisation/Enterprise</b> [street, city, country, phone, e-mail address], <b>website:</b>
<b>Traineeship title:</b>
<b>Detailed programme of the traineeship period including tasks carried out by the trainee:</b>
<b>Knowledge, skills (intellectual and practical) and competences acquired (achieved Learning Outcomes):</b>
<b>Evaluation of the trainee:</b>



<b>Start and end date of the traineeship programme*1</b>
<input type="checkbox"/> <b>Physical Mobility*2</b> at the <u>host institution's location</u> abroad; remote or face-to-face <ul style="list-style-type: none"> <li>- from (start date of the activity <b>abroad</b>):</li> <li>- to (end date of the activity <b>abroad</b>):</li> </ul>
<input type="checkbox"/> <b>Virtual Mobility*3</b> from the <u>home country</u> <ul style="list-style-type: none"> <li>- from (start date of the activity from ho country):</li> <li>- to (end date of the activity from home country):</li> </ul>
The combination of a physical mobility abroad and a virtual mobility from home country is possible (=blended mobility).

\*1 The **actual start and end dates of the traineeship programme** should be included according to the following definitions:

\*2 Physical Mobility = face-to-face and/or remote activities at the location of the host organization, abroad. Start date is the first day the trainee has been present at the location of the receiving organization/enterprise to carry out his/her traineeship (remote or face-to-face). End date is the last day the trainee has been present at the receiving organization/enterprise to carry out his/her traineeship. Travel abroad took place.

\*3 Virtual Mobility = remote activities from the home country. No travel abroad. Start date is the first day the trainee was required to carry out his/her traineeship remote from the home country. End date is the last day the trainee was required to work on his/her project remote from the home country.

To share the trainee's experiences with other students interested in an internship abroad and help them find an appropriate organization for that, the student's travel report (not the research project) will be published on the website of TUM Global & Alumni Office. By signing this document I additionally agree to the publication and having the name of and details on the organization mentioned within the report. **If you do not want the trainee's travel report published on our website please check the following box: No**

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**Name & signature of the Supervisor at the Receiving Organisation / Enterprise**

\_\_\_\_\_  
**Place, date**