

Registration of TUM Global Visiting Professors

All new visiting professors receiving funding from the [TUM Global Visiting Professor Program](#) must register on our TUM Portal for Staff and Researchers, uploading the Funding Agreement showing the approved budget for their project. Below you will find the detailed steps for a successful registration.

Before registering, please make sure **you have received your Funding Agreement** from your TUM host. It must be **signed by both you and your host**.

If you have already registered **without uploading your Funding Agreement**, please send the completed form directly to globalfunds@tum.de and **do not register again** (you can register only once with a given e-mail address).

1. Open the [Registration Portal for staff and researchers](#)

Register or login, as befits your case.

In case you already have an account, but forgot your password, use the "Forgot your password?" link below the Log in button and **do not register again**, as this would lead to a delay due to technical problems.



Authentication

Please only use lowercase letters when login, even if you used upper-case letters when registering.

Login

Email*
Password*

Please type the characters shown in the picture*



[Show another picture](#)
[Play audio](#)

Captcha is required to avoid spam login.

[Forgot your password?](#)

Registration

First name*
Surname*
Email*

To access the TUM Registration Portal, either login or registration is required.

Once authenticated, you will be redirected to the next page:

2. Click on the “Start” button to create a new application for the form **Registration – International Researcher (Welcome Service)**

TECHNICAL UNIVERSITY OF MUNICH

Portal for staff and researchers

Welcome to the application/registration portal for staff and researchers.

Welcome

To apply or register for the program of your choice, please make sure to choose the appropriate form. If you have any doubts concerning the choice of your form, please contact your program coordinator (see contact data below).

Form	Status
Registration - Erasmus+ Staff Mobility (STA/STT) - OUTGOING	Start
After mobility documents for Erasmus+ Staff Mobility (STA/STT) - OUTGOING	Start
Registration - Erasmus+ for Staff Mobility visits at TUM (STA/STT) - INCOMING	Start
Application - Erasmus+ for Staff Mobility visits not funded by TUM (STA/STT) - INCOMING	Start
Registration - International Researcher (Welcome Services)	Start
Application - TUM Global Visiting Professor Program	Start

Your previous application/registration forms

Under this section, you will find the application/registration form(s) that you have already submitted or started.

Please note: After submitting the online form, a PDF will be generated within a few minutes. If the PDF does not emerge, you will find it below by clicking "view application".

Program coordinators:
Erasmus+ Staff Mobility within and outside of Europe: schoft@zv.tum.de
Welcome Services for International Researchers: welcomeservices@zv.tum.de
Visiting Professor Programs: globalfunds@tum.de



Select the correct form: *Registration - International Researcher (Welcome Services)*

3. Fill in all respective sections from “Personal data of researcher” to “Welcome Services”

Save your entries after each step.

4. In the section “Upload Funding Agreement”, please tick “Yes” (see red circle in the screenshot below) and **upload the fully signed Funding Agreement** (signed by TUM Professor, Visiting Professor, and TUM Global & Alumni Office).

Registration - International Researcher (Welcome Services) 0/7

Welcome Services - General Information

Personal data of researcher

Home Institution

Planned stay at TUM

Financial situation during your stay at TUM

Personal data of accompanying persons

Welcome Services

Upload Funding Agreement

Declaration of Consent to process personal data

Submit Application

Upload Funding Agreement

The Funding Agreement only needs to be uploaded, in case you are a visiting professor who has been awarded funding through the TUM [Global Visiting Professor Program](#).

Have you received a grant through the TUM Global Visiting Professor Program?*

No Yes **2**

Funding Agreement* Keine ausgewählt **3**

[← Back](#) [Next →](#) [Save progress](#)

Do not forget to click "Yes" and to upload your signed Funding Agreement.

5. After having filled all information, go to the section "Submit Application" and click on "Submit".

After having submitted all your data, you will be contacted by our Welcome Services!

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Declaration of Consent to process personal data

Submit Application

Submit Application

Please make sure that you have completed all mandatory fields. You can submit your registration once all the sections on the menu are marked with green checkmarks.

After submitting your registration you will receive a confirmation-email with further information about the next steps.

Thank you very much for contacting us!

[← Back](#) [Submit](#)

The last step: Submit your application via the TUM registration portal.