

Application

Please submit your grant application **before** your travel. After November 1st no application can be submitted. It should include the following information:

- brief description of the intended study abroad
- details regarding planned daily activities
- a (provisional) list of costs, indicating the travel and accommodation costs per participant and any additional funding.
- a list of participants signed by all participants (see template) with a declaration on honour by the accompanying / organizing person that these participants are travelling sustainably
- the confirmation of accepting no other public support

Submit the following information **upon completion** of the stay abroad

- a brief final report with your signature
- The BKZ-Number (booking reference from your financial secretariat) for the internal transfer of the grant amount

These documents must be submitted within the one-year deadline (by **December 10** at the latest), as payment will not be possible the following year.